

Procurement (Administration Fees and Penalties)
Regulations, 2016

Section	Category and description of chargeable administrative activity or unit	US\$
7 of SI 171/2002	(a) Direct Tender Awards of— (b) Tender Values below US\$1 million . . . (b) Tender Values above US\$1 million . . .	0.8% up to a max. of 6 000.00 0.5% up to a max. of 12 000.00
26 of SI 171/2002	Contract administration— (a) failure to sign a contract for values above Competitive Thresholds (Section 5(1) of SI 171 of 2002) (b) unauthorized contract variation	900.00 900.00
15 of SI 171/2002	Late submission of evaluation report	900.00
7 and 25 (4) of SI 171/2002	Limited tender list— (a) application for participation in a tender (local company) (b) application for participation in a tender (foreign company)	100.00 2 250.00
25 of SI 171/2002	Registered of Suppliers list— (a) application for inclusion on the annual registration on a category of supply or service (local company) (b) application for inclusion on the annual registration on a category of supply or service (foreign company) (c) application for inclusion on the annual registration on a category of locally manufactured goods (d) application for inclusion on the annual registration on a category of local professional services (e) application for inclusion on the annual registration of fuel suppliers (local company) (f) application for inclusion on the annual registration of fuel suppliers (foreign company) (g) application for renewal of annual registration on a category of supply	100.00 2 250.00 100.00 100.00 100.00 100.00 11 000.00 Same as for inclusion

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Section	Category and description of chargeable administrative activity or unit	US\$
31 and 32 of Act	Cash Bid Security— (a) non-refundable cash bid security administration fees— (i) local company (ii) foreign company (b) refundable cash bid security administration fees— (i) local company (ii) foreign company	280.00 750.00 2.5% of tender sum up to a max. of 6 000.00 10% of tender sum up to a max. of 50 000.00
35 of SI 171/2002	Misprocurement— (a) failure to follow tender procedures (b) request for condonation Application for cancellation of tender	900.00, per tender 900.00, per tender 900.00

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It is hereby notified that the Vice-President, after consultation with the Minister of Finance and Economic Development, has, in terms of section 33 of the Procurement Act [Chapter 22:14] (Act No. 2 of 1999), made the following regulations: —

1. These regulations may be cited as the Procurement (Administration Fees and Penalties) Regulations, 2016.
2. The fees prescribed for the purposes of the Act and the Procurement Regulations, 2002, published in Statutory Instrument 171 of 2002, shall be as set out in the Schedule.
3. The Procurement (Administration Fees) Regulations, 2016, published in Statutory Instrument 118 of 2016, are repealed.

SCHEDULE (Section 2)

ADMINISTRATIVE FEES AND PENALTIES

Section	Category and description of chargeable administrative activity or unit	US\$
5 of Act	Public Procurement Training —	
	(a) Civil Service 5-day training, full board accommodation at National Training Centres, per person	185.00
	(b) Non-Civil Service 5-day training, full board accommodation at National Training Centres, per person	215.00
	(c) Non-Civil Service training and conference package at National Training Centres, per person excluding accommodation	140.00
	(d) Travel and subsistence for two Trainers on Government rates for the above training options	
35 of Act	Preparation of Record of Proceedings	900.00
35 of Act	Photocopying any Board Documents, per page	1.00