

Fifth General Assembly

ZIMBABWE

LOGISTICS NOTE 11-14 NOVEMBER 2025 Victoria Falls

The Government of Zimbabwe will host the Fifth General Assembly (FiGA) from the 11th to the 14th of November 2025 in Victoria Falls, Zimbabwe. The town of Victoria Falls is located on the southern bank of the Zambezi River in north-western Zimbabwe. The town was named after the world-famous Victoria Falls waterfall, which lies at the border between the two countries.

[The majestic Victoria Falls](#) is one of the Seven Natural Wonders of the World which straddles the border between Zimbabwe and Zambia. Known locally as Mosi-oa-Tunya, "The Smoke That Thunders", it is a breathtaking spectacle of nature with a curtain of water over 1.7 kilometres wide and 108 meters high. [Zimbabwe](#) is a country in Southern Africa and its name is derived from the Shona, "dzimba dzemabwe", meaning houses of stone or stone buildings, today symbolized by the Great Zimbabwe Ruins.

Venue

The FiGA will be held at the Elephant Hills Resort Hotel in Victoria Falls - Zimbabwe. The venue is perched on the bluff just upstream from the majestic Victoria Falls and it overlooks the picturesque upper Zambezi River. A five-minute drive from the entrance to the Falls, this historic hotel has first-world facilities for leisure, sports and conferencing with impressive and relaxing views. All plenaries and working meetings of the FiGA will be held at this hotel.



<https://www.elephanthillshotel.com/>

Scheduled Time

The ceremony is scheduled from Tuesday, the 11th to Friday the 14th of November, 2025 commencing at 0830hrs (GMT+2). The Agenda of the FiGA has been carefully prepared to cater for value engagements, networking and a blend of touristic opportunities. Friday, the 14th of November has been dedicated to extramural activities, touring the beautiful sites of the Victoria Falls and the mighty Zambezi River courtesy of the Government of Zimbabwe.

Ceremony Languages

The official language of the ceremony will be in English, however, French and Portuguese will be available in simultaneous interpreting.

Confirmation of Participation

To confirm their participation, the network's member countries should provide information as follows, before 8th of October, 2025 to the following address: stracop.appn@gmail.com with copy to raflassissi@yahoo.fr; sibandas@praz.org.zw and gombakombaa@praz.org.zw :

The appointed delegate's surname, first name and professional title;

- Number of days for participation;
- A copy of the passport;
- Dates of travel (arrival and departure);
- Preferred language.

We kindly request that you also share with us the same information concerning additional members of your delegation.

Accommodation and Airport Transfers

Members' travel costs and accommodation will be financed by the Network supported by the Co-sponsors including the World Bank, the African Development Bank, the Islamic Development Bank and the Asian Infrastructure Investment Bank. Only one delegate from each Member Country will be sponsored and each member country will cover all travel & accommodation costs for non-sponsored participants.

Please find a list here of [other recommended hotels](#).

<https://www.victoriafalls-guide.net/accommodation-in-victoria-falls.html>

Visa Information

[Visa requirements](#) when traveling to Zimbabwe differ and countries are classified under three (3) categories, Category A, B and C. The country classifications and requirements are detailed in the [Permits and Visa Requirements Guide](#).

Business Visa Requirements:

- Passport photo
- Passport scan of bio data page

- Proof of residence in country of origin or domicile
- Invitation letter or business profile of traveller
- Business letter from sending company
- Previous Zimbabwean Visa (attach copy if applicable)

Proof of onward travel is required evidenced by a return ticket or proof of departure from Zimbabwe. For more information on visas please visit <https://evisa.gov.zw/> or the guide accessible on <https://evisa.gov.zw/static/Brochure.pdf>. Shared below are additional sources for your guidance:

<https://www.victoriafalls-guide.net/zimbabwe-visa.html>
<https://evisa.gov.zw/app/index.html#/home>

Diplomatic Passport Holders

Delegates holding Service/official passports or AU/UN laissez-passer traveling for official duty are exempted from visa fees.

Passport / Travel Document validity

Travellers are required to hold a valid passport or another acceptable travel document which is valid for at least six (6) months.

Air Travel and Arrivals

Travellers are encouraged to book flights connecting directly to [Victoria Falls International Airport](#). The international terminal has 14 check-in counters, 9 boarding gates, 3 baggage carousels, several souvenir shops and 2 restaurants. The Victoria Falls airport is 22 km or a 20-minute drive from Victoria Falls town. The International Air Transport Association (IATA) code is "VFA".



<https://www.acz.co.zw/airports/tour/victoria-falls-international-airport>

Transportation

Airport transfers and shuttle services in between venues will be provided for by the host country. Members are encouraged to share their itinerary with the host country coordinator for the necessary arrangements to be made ahead of time. Please note, shuttle services will be scheduled as collective travel for convenience. Shared below are contact information for your assistance (email, voice-calls and Whatsapp):

- Andrew: gombakombaa@praz.org.zw / +263 712 899 413
- Collen: rutsatec@praz.org.zw / +263 712 621 534
- Edward: masvosvae@praz.org.zw / +263 719 393 962

Protocol Services

Teams will be available at Victoria Falls International Airport to assist and guide you upon arrival. During the course of the General Assembly, you will be guided by the protocol team for the conference.

Catering

Lunch and tea/coffee breaks will be provided at the venue on all days of the General Assembly. Dinners will be provided for the duration of your stay and these will be in line with the [evening sponsored programmes](#) (*click link*).

Security

The Government of Zimbabwe is dedicated to ensuring the utmost safety and security for all participants and accompanying staff. Therefore, we ask for your understanding and to comply with the various security measures, which will be in place. Participants are encouraged to be prepared to pass through security checks at the venue and we kindly request that all delegates always wear their Fifth General Assembly issued badges visibly.

Health Services

First aid and emergency services will be available at the venue for the duration of the Fifth General Assembly. An emergency response team and a government-backed, free emergency air ambulance service will be available for critically ill patients, providing rapid medical transfer from remote areas to major health facilities, primarily in response to road accidents and critical illnesses.

Yellow Fever vaccination requirements

Travellers to Zimbabwe may be requested to produce a yellow fever vaccination certificate to enter the country when traveling from a country considered to be of risk for yellow fever transmission. Zimbabwe itself is not considered a country of risk for yellow fever.

Travel and Medical Insurance

The meeting organizers will not cover traveller's insurance and medical insurance where the following are to be considered:

- The insurance cover should take effect as soon as you leave your home country or place of residence.
- Medical insurance should cover medical evacuation and treatment within Africa.
- Insurance cover should be able to cater for repatriation to home country or place of residence.

Telecommunications and internet

The following mobile telecommunication service providers are available in Zimbabwe:

- NetOne
- Econet
- Telecel

Mobile telephone service providers also provide gateways to the internet using GPRS, 3G, 4G and 5G. Cell phone SIM/e-SIM cards are widely available. Every SIM card

purchased in Zimbabwe is expected by law to be registered for activation and this is done at the point of purchase with the requirement of an identification document. All hotels and the conference venue provide internet connectivity to delegates.

Currency

The domestic unit of currency is the Zimbabwean Gold (ZWG). The Republic of Zimbabwe is a multi-currency economy where goods and services may also be priced primarily in United States Dollars (USD) or South African Rands (ZAR). Exchange rates are subject to fluctuations and the applicable rates are published daily by Central Bank, the Reserve Bank of Zimbabwe (RBZ).

To access the applicable rate, kindly visit the RBZ website <https://www.rbz.co.zw/>. Bureau de Change (Forex Bureaus) services are available in Victoria Falls town.

Banking Services

In-person access to banks, banking hours, are from 0800hrs to 1500hrs on weekdays and from 0800hrs to 1100hrs on Saturdays. Banks are closed on Sundays.

- Banking amenities are available at all commercial banks. Most banks have cash dispensing machines accepting Visa and MasterCard.
- Most internationally recognized currencies and travellers' cheques can be exchanged at commercial banks, hotels and international airport

While Victoria Falls International Airport has banking facilities and ATMs available, for participants who prefer to travel with cash they are encouraged to bring United States Dollars (USD) in small denominations for use.

Climate

The average temperature in Victoria Falls for the duration of the FiGA is expected to range between 20°C and 35°C. November and December is when the rainy season begins and lasts through until March, although it usually consists of afternoon showers. For the duration of the FiGA, a low probability of rainfall is anticipated.

Local Time

Victoria Falls, Zimbabwe time is GMT+2

Electricity Supply

The electricity supply in Zimbabwe is 220/240V AC. It is advisable to bring travel adaptors for convenience and/or a transformer for 110V AC.

Emergency Services Contacts

In case of emergency, please refer to the numbers listed below:

- Fire Brigade (Toll Free from a local line): 993
- Ambulance (Toll Free from a local line): 994
- Zimbabwe Republic Police (Toll free from a local line): 995
- Econet subscribers' toll-free emergency number: 112
- NetOne subscribers' toll-free emergency number: 114

Business & Shopping Hours

- Public offices open from 0800hrs to 1630hrs while private businesses generally, open from 0930 to 1700hrs on weekdays.

Tourism - Friday, 14 November 2025

The Majestic Victoria Falls - *The Victoria Falls are considered the boundary between the upper and middle Zambezi. For the next 500 km the river serves as the border between Zambia and Zimbabwe. Below the Falls the river continues to flow due east for about 200 km (120miles), cutting through gorges of basalt rock between 200 to 250 meters (660 to 820ft) high.*

It is in these gorges where the commercial white water rafting now takes place. The Zambezi River is graded as a grade 5 river. This is the highest grade that a river can be graded for white water rafting, meaning this is as wet and wild as it gets. The Victoria Falls also serves as a backdrop for many other adventure sports including the famous bungee jump from the Victoria Falls Bridge.

The Mighty Zambezi River - *Zambezi River means the "Great River" in the local Tonga dialect. The Zambezi is the fourth longest river in Africa, after the Nile,*

Congo, and Niger Rivers. It is the longest east flowing river in Africa. It flows through six countries on its journey from its source in north-western Zambia to the Indian Ocean, an amazing 2,700 km. This river evokes mystery and excitement with few rivers in the world remaining as pristine or as little explored.

For more tourism opportunities, shared below are links to explore:

- <https://visitzimbabwe.com/victoria-falls/>
- <https://zimbabwetourism.net/>
- <https://www.victoriafalls-guide.net/zambezi-river.html>
- <https://vicfallsconnection.activitar.com/products>
- <https://www.shearwatervictoriafalls.com/experience/>
- <https://wildhorizons.co.za/victoria-falls-experiences/>

Other Useful links for consideration:

- <https://visitzimbabwe.com/victoria-falls/>
- <https://www.rbz.co.zw/index.php/research/markets/exchange-rates>
- <https://www.zim.gov.zw/index.php/en/my-government/government-ministries/about-zimbabwe/460-history-of-zimbabwe?showall=1>
- https://www.accuweather.com/en/zw/victoria-falls/354760/november-weather/354760#google_vignette
- <https://evisa.gov.zw/>
- <https://evisa.gov.zw/app/index.html#/home>
- <https://www.responsibletravel.com/holidays/zimbabwe/travel-guide/best-time-to-visit-zimbabwe>
- <https://www.victoriafalls-guide.net/index.html>
- <https://www.elephanthillshotel.com/facilities/>
- <https://africansun.com/hotels/elephant-hills-resort/>
- <https://theboma.co.zw/>



In-land enquiries and information

The Procurement Regulatory Authority of Zimbabwe will be ready to assist the delegates with additional information over the duration of the General Assembly.

PRAZ Website: <https://www.praz.org.zw/>

APPN Website: <https://appn-racop.org/>